

DES Internship Request Form

[This form is intended for potential host organizations interested in hosting a DES intern.]

Name: _____ Date: _____

Agency/Organization: _____

Address: _____

Phone: _____ E-mail: _____

Please complete the following.

1. What is the primary mission of your organization?
2. What are the expected duties of the proposed internship?
3. When do you need an intern? What is the duration?
4. Where will the internship take place?
5. Is there any type of compensation available (e.g., salary, stipend, housing)?
6. If possible, please provide or attach a job description.

Please mail or fax this form to:

DES Internship Coordinator
106 Bailey Hall
University of Southern Maine
Gorham, ME 04038
Fax: 207.780.5251