

PAYROLL DEDUCTION AUTHORIZATION

The USM Card

\$ Husky Bucks \$

Please complete the following form to deposit funds to your *USM Card* Husky Bucks stored value account through payroll deduction.

The funds deposited in this account can be used for purchases and/or services at the following locations: USM Bookstores (Portland and Gorham), all USM dining locations, select vending & copying machines, USM Computer Store, USM Computer Labs, USM Libraries, and now at select off-campus locations.

USM Employee Personal Information

PeopleSoft/MaineStreet ID: _____

Name: _____

Campus Address: _____

Office Phone: _____

Payroll Deduction

Select and complete **one** of the following deduction methods:

Please deduct \$_____ from each bi-weekly / monthly (circle one) paycheck.
(Deduction continues until the University is notified in writing to terminate or modify)

~~~~~**OR**~~~~~

Please deduct \$\_\_\_\_\_ from each bi-weekly / monthly (circle one) paycheck until a total of \$\_\_\_\_\_ has been reached.  
(Deduction continues until goal amount is met unless the University is notified in writing to terminate or modify)

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## Authorizing Signature

I hereby authorize the University of Southern Maine to make the above-specified deduction(s) and apply this amount to my *USM Card* Husky Bucks account. I understand that funds on my *USM Card* are only available as deposited.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PLEASE RETURN COMPLETED FORM to:

Payroll Systems  
128 School St.  
Gorham Campus