

USM Summer Session 2009
Short-Term Travel Program Application
Deadline: March 6, 2009

(Applications submitted after the deadline will be considered on a space-available basis)

Program Choice: _____

Personal Information

Name (*exactly* as it appears on your passport): _____

Print clearly! All subsequent corrections or changes to your name may result in a \$150 change fee.

MaineStreet Student ID Number: _____ Date of Birth: _____

Permanent Address: _____ School Address (*if different*): _____

Phone: _____ Phone: _____

Cell Phone: _____ Preferred Phone (*circle one*): Cell Home School

E-mail: _____

Academic Information

Current Institution (if other than USM): _____

Academic Major _____ G.P.A. _____

I will participate in the program as a (*please check one*):

- Student – taking the program for academic credit
- Audit Student - participating in the program for non-credit

Personal Statement

Attach a 200-word essay (typed, double-spaced) explaining why you would like to participate in this course.

Agreements and Releases

I, _____ (*print your name*), permit the Office of International Programs to obtain for the purposes of this application, any and all education and student conduct records at USM or any other institution which I've attended on a full-time basis. I understand that, once accepted into the program, my \$200 deposit will not be refunded if I withdraw from the program for any reason. I also understand that USM reserves the right to cancel this program due to low enrollment, changing political or economic factors, unusual circumstances, or any other event which would dramatically impact the nature of the course or the ability of the faculty to conduct such a course.

(Signature)

(Date)

The following is a list of items required for a complete application:

- Signed completed application form - deadline is March 6, 2009
- \$200 non-refundable deposit* (applied to program cost)
- 200-word essay expressing your interest in participating in this travel course
- Letter of recommendation from a faculty member or academic advisor (recommendation may not come from the faculty member(s) leading this course)
- Official copy of your academic transcript(s)

Incomplete applications will not be considered. Submission of this application does not constitute acceptance into the program. You will be notified about the status of your application within 3 weeks of the deadline date. Once accepted, you will be automatically registered for the course, and corresponding charges will appear on your student bill. If your application is not accepted, or if USM cancels the program for low enrollment, the non-refundable deposit will be returned to you.

In addition to the above requirements, you must:

- Ensure that your student account is current and free of financial holds. An account with a financial hold will not be considered until the hold has been removed.
- Have a valid passport (with an expiration date no earlier than 6 months after expected return to the US), if applicable. A photocopy of the photo and issuance page of the passport must be submitted to our office prior to departure. Photocopies must be high quality and recognizable. Faxed copies are not adequate.
- Show proof of medical insurance**

Mail your completed application to:

Office of International Programs
101 Payson Smith Hall
PO Box 9300
Portland, ME 04104

** If your application is not accepted, or if USM cancels the program for low enrollment, the non-refundable deposit will be returned to you.*

*** Medical insurance is required of all applicants to the travel program. A copy of both sides of your insurance provider card, which indicates the policy # and care providers' phone number, is sufficient documentation. If you do not have medical insurance, short term medical insurance can be purchased through many travel agencies.*

The University of Southern Maine shall not discriminate on the grounds of race, color, religion, sex, sexual orientation, transgender status or gender expression, national origin or citizenship status, age, disability, or veteran's status in employment, education, and all other areas of the University. The University provides reasonable accommodations to qualified individuals with disabilities upon request. Questions and complaints about discrimination in any area of the University should be directed to the executive director, Office of Campus Diversity and Equity, 780-5094, TTY 780-5646.