STONECOAST MFA IN CREATIVE WRITING
MID-TERM EVALUATION OF STUDENTS

Faculty Member: _____ Date:_____
Student: _____
Term:
Genre: _____

Please answer the following questions about the student you are currently supervising. Please be specific, honest, and thorough. Please be sure to type all your comments, as this is an official university form and becomes part of the student's permanent record. You may attach additional pages as needed. **NEW PROCEDURE: Please mail or e-mail this evaluation directly to your student and copy the MFA office at stonecoastmfa@usm.maine.edu or PO Box 9300, Portland, Maine 04104, fax 207-780-5795.**

1. **Communication**: Has the student communicated with you regularly about their work? Is the student maintaining the schedule laid out in the semester plan? Are you receiving regular packets of new material, revisions and responses to readings? How often? Are there any problems with the student's level of communication that we should know about?

2. **Level of commitment/Completion of work**: Do you feel the student is meeting the criteria of dedicating 25 hours/week to the project? Are there any problems with the amount of work you're seeing? Is the student completing the tasks you've assigned in a timely fashion? Are there any problems with commitment and effort that we should know about?

3. **Taking direction/growth as a writer**: How is the student responding to your criticism and suggestions? Do you see the student attempting to incorporate your suggestions into the work and/or to consider your suggestions in a thoughtful manner? Do you see any growth in the writer's work in response to your suggestions/critiques? Are there any problems with responding to critique that we should know about?

4. **Quality of Work**: Is the student writing at the graduate level? Is the quality of the work up to the standards of our program? Is the work becoming stronger? Do you see any problems with the student's writing that we should know about?

5. **Working relationship with the student**: How frequently do you communicate with the student? How long do you usually take to respond to their questions and their packets? How would you characterize your working relationship with this student? Has anything made working with this student difficult?

Signature _____