

University of Southern Maine
Professional Staff Senate

Wednesday, Dec 1, 2004

Video Conference: Bailey 9 in Gorham, Luther-Bonney 144 in Portland, Lewiston-Auburn Campus

- I. Mtg. called to order at 2:40pm.
Present: Senators Arey, Audesse, Granahan, Gray, Higgins, Krieger, LaBelle, Marston, Menezes, Nickerson, Pease, Wood, and Saucier.
Excused: Senators Dumont, Lapping, and Treible.
Absent: Senators Pufhal and Day.
Guest: Nancy Theriault.
- II. Will approve Oct., Nov. and Dec. minutes at Jan. mtg. Will get all of these onto the web site.
- III. President's Office: Beth Schorr not present to give report.
- IV. LA-C rep. still needed. No active recruitment. Senators Menezes and Marston may try and find someone with their contacts on that campus. Senator Gray introduced Nancy Theriault. Suggestion made that he invites USM professionals to our mtgs. in advance and more regularly.
- V. Old Business
 - Senator Wood suggests we try and reach out/connect with UMA in upcoming transition.
 - Little discussion re goals and aspirations – we do the usual awards, afternoon reception, and attempts to keep communication/information lines open.
 - Honorary Degrees and Achievement Award – Senator Gray attended in response to request that a pro. Sen. Rep. be on this cmte. Someone should be assigned to this cmte. This summer after new Senate convenes.
- VI. No New Business
- VII. Open Forum – Will get July, Aug., Sept. and Oct. minutes onto the web site.
- VIII. Executive Committee Updates
 - Senate Chair: Attended Board of Visitors Mtg. and USM Foundation at John Mitchell Center – re overlay plan and Mechanical engineering degree. Received thankyou from Chancellor re our Strategic Plan input. 12/10 – Open House 1pm at John Mitchell Center.
 - Vice Chair: Should have \$900 in our account. Will straighten out Employee Dev. Day overcharge.
 - Co-Secretaries: Reviewed upcoming Pro Sen mtg. locales:
1/5/05 – 7th floor Glickman Library - P
2/2/05 – John Mitchell Center, New Conference Rm. – G

3/2/05 – Video Conference (4 locales)
4/6/05 – Video Conference (4 locales)

IX. Committee and Mtg. Reports/Updates

- By-laws Cmte. (Senators Pease, LaBelle, Gray) – Discussed the idea of electing the Pro Sen chair for a 2 yr. term. Also the idea of the Vice Chair moving into this position after the term is over. Would also maybe need to extend the term limits and ultimately, our by-laws. Senators Pease, Arey and Saucier to research these ideas.
- Pro Staff Divisional Award (Senators Pease and LaBelle) – Will be getting together 1/05 to revamp.
- Loyalty Awards – Senator Pease wanted to get our feedback on the changes re the new awards that will be given out this year, all with the new USM logo. Mainly positive input was given.
- Portland Master Plan (Senator Gray) – Presentation to City of Portland 12/8. This will be a three-tired process.
- Employee Development Day – Scheduled for 10/14 Or 10/21/2005. Will be at the new Comm. Ed. Center with some portions at Glickman 7th floor. Still in early planning stages.
- Parking (Senator Arey) - Jane Coolidge is the new chair of this cmte. Some parking changes on Gorham campus in front of Hill and Bailey Fields. Also 4 specialized spaces in front of John Mitchell Center. Will meet again next semester.
- USM / UMA discussion (Senators Wood and Nickerson) - Joint mtg. 12/9 to go over and get familiar with their list of 45 items of concern/opportunities. Goal is to consolidate this list and veer the items to the appropriate area if not a pro staff concern. UMA seemed very student-focused.

X. Senate Reports

- Classified: Senator Granahan reports that only 6 members were present due to a training that was also going on. They discussed their recognition gifts. Sam Andrews went thru the entire biennial budget (he seems to be present at every mtg. thus far).
- Faculty: Senator Nickerson heard from Senator Lapping that the four ‘no confidence’ votes did not pass, though there was sentiment for it. Instead, a “moderate statement” was passed.
- Student: Senator Pease reports that they are eliminating their Policy and Procedure Manual and updating their Constitution instead. It is now mandatory for Student Senators to spend one hr. /wk. getting feedback.

XI. Adjourn

- Mtg. adjourned at 4:00pm.

Next Meeting: Jan. 5, 2005 at Glickman Library 7th flr, Portland campus