



UNIVERSITY OF  
**SOUTHERN MAINE**  
 OFFICE FOR PRIOR  
 LEARNING ASSESSMENT

253 Luther Bonney Hall  
 PO Box 9300, 96 Falmouth Street  
 Portland, Maine 04104-9300  
 780-4663 Or 800-800-4876, x 4383

## INTERNATIONAL BACCALAUREATE EXAM Posting Fee Form

Name \_\_\_\_\_ SS# \_\_\_\_\_

Phone \_\_\_\_\_ Major \_\_\_\_\_

Mailing Address and Zip Code \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Content area in which credit is being awarded (list the exams and approximate date taken – feel free to use the back of this form if necessary)

Exam: \_\_\_\_\_ Date taken: \_\_\_\_\_

Exam: \_\_\_\_\_ Date taken: \_\_\_\_\_

Exam: \_\_\_\_\_ Date taken: \_\_\_\_\_

### Payment

**Posting fee of \$35 per IB transcript payable to USM and accompanied by this form**, may be mailed or taken to either the above or below listed addresses on the Portland Campus. If paying by cash or credit card, payment may be made to the Student Billing Office in person only.

**Records Creation Fee of \$15** for non-USM students, non-degree seeking students.

**Total Payment:** Posting Fee (\$35) and, when applicable, Records Creation Fee (\$15)= \$ \_\_\_\_\_

USM, Student Billing Office  
 P.O. Box 9300, 118 Payson Smith Hall  
 Portland, Maine 04104-9300

Office for Prior Learning Assessment  
 P.O. Box 9300, 253 Luther Bonney Hall  
 Portland, Maine 04104-9300

### Note

Official IB Transcripts for Higher Level Exams must be sent directly from the International Baccalaureate Organization to the Office for Prior Learning Assessment at USM.

#### Billing Office Only

Account to be credited: **06-6805005-45380-80-00**  
 Amount Paid: \$ \_\_\_\_\_  
 Date of Payment \_\_\_\_\_  
 Method of payment:  Check  Cash

Credit Card Exp. Date \_\_\_\_\_  
 Type of credit card  Visa  MC  Discover  
 Name on card: \_\_\_\_\_  
 Card # \_\_\_\_\_ V# \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_