



UNIVERSITY OF  
**SOUTHERN MAINE**  
OFFICE FOR PRIOR  
LEARNING ASSESSMENT

253 Luther Bonney Hall  
P.O. Box 9300, 32 Bedford Street  
Portland, Maine 04104-9300  
780-4663 or 800-800-4876, x4383

## GRADUATE CREDENTIAL REVIEW FEE POSTING FORM

Name \_\_\_\_\_ SS# or MaineStreet ID# \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Mailing Address, City, State, and Zip \_\_\_\_\_

Content area in which the credits will be awarded: \_\_\_\_\_

Once credits have been assessed, but before any credits are posted to a USM transcript, the following fees must be paid:

**GRADUATE CREDIT**

**\$700 fee**, EDU 627, 628, and 629, 7 credits \$ \_\_\_\_\_

**\$100 per credit** for graduate credits awarded.      Number of credits: \_\_\_\_\_

Cost of credits: \$ \_\_\_\_\_

**\$15 records creation fee** is added for non-USM, non-degree seeking students. \$ \_\_\_\_\_

**TOTAL COST:** \$ \_\_\_\_\_

Fees, payable to USM, must be mailed or delivered to either of the below listed addresses on the Portland Campus, and **must be accompanied by this form. Please contact PLA if you are paying at the Billing Office.**

USM, Student Billing Office  
P.O. Box 9300, 118 Payson Smith Hall  
Portland, Maine 04104-9300

Office for Prior Learning Assessment  
253 Luther Bonney Hall, 32 Bedford Street  
Portland, Maine 04104-9300

**Billing Office Only**

**Account to be credited:** 06-6805005-45366-46-00

B    D        A    C    F

**Method of Payment:**     Check     Cash

Credit Card    Name on card \_\_\_\_\_  
Type of credit card     Visa     MC     Discover  
Exp. Date \_\_\_\_\_    V# \_\_\_\_\_

NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_