



Osher Lifelong Learning Institute Member Fact Sheet Spring, 2005

Osher Institute Spring 2005 Catalog: The catalog contains valuable information about your membership benefits and Osher Institute programs. If you need an additional copy of the catalog, please call the Osher Institute office at 287-6344 or 287-6608.

University of Richmond One Card: When you have received your UR personal ID number from the Osher Institute Office, you are eligible to obtain your One Card, which you will need to check books out of the Boatwright Library and to use the UR Wellness Center. Please have your personal ID number with you when you visit the One Card office. (See page 6 of the Osher Spring 2005 catalog for more One Card information.)

University of Richmond Network ID: Your network ID will allow you to create a UR email address (where you will receive "Spiderbytes" on campus events) and to access the Boatwright Library online databases from a home computer. You will still need to maintain an internet connection at your home. To activate your network ID please follow these steps:

- Have your UR personal ID number handy (please call the Osher Institute office if you do not have your ID number)
- At your computer from home, go to www.richmond.edu/webpass (**note that the address starts with "wwws"**)
- At this site, read the instructions, which will tell you to select "continue"
- Follow all instructions from that point on; you will be asked to create a password that includes letters and numbers
- Call the University Help Desk at 287-6400 if you have any questions. The desk is staffed all day and they are happy to help you. Be sure to let them know that you are an Osher member. Ask the Help Desk staff to call Jane Dowrick at x6344 if there are any questions.

Friends of the Boatwright Library: If you are a Gold or Gold Plus One Osher Institute member, you may ask to be enrolled as a Friend of the Boatwright Library. Friends enjoy special member events throughout the year. To request enrollment, please contact the Osher Institute office.

University of Richmond Email Account and Student Blackboard: Once you've set up your network ID, you may check your UR email in-box for "Spiderbytes" on campus events, by going to www.richmond.edu and at "Quick Links" pulling down and selecting "Information Services" and then at "Information Services" selecting "Outlook Web Access;" then type in your user name and password and you will be taken to your UR email page. If you are auditing a semester-long course, your instructor may post course information on "Blackboard" which can be accessed by going to www.richmond.edu and selecting "current students," then "Blackboard," then, at login, typing in your user name and password.

Parking on Campus: Please be sure your UR parking tag is properly displayed, and that you are parked in a Commuter parking area. All parking areas are posted for the type of parking allowed. Improperly parked vehicles will be ticketed and fined. For replacement or additional tags, contact the Osher Institute office at 287-6344 or 287-6608.

Wellness Center: A UR One Card is required for Wellness Center visits. For a schedule of Wellness Center orientations, go to <http://oncampus.richmond.edu/student/affairs/recreat/> and click on "Information on Orientation Sessions" or call 289-8361. You must have a valid One Card to attend an orientation session.

Inclement Weather: Osher Institute programs will not be held when UR School of Continuing Studies classes are cancelled for inclement weather. To find out if classes are cancelled, please call the emergency hotline at 289-8760. Closings will also be announced via the local media.

To Contact the Osher Institute:

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