

## OLLI Auxiliaries

The differences between a fully operational OLLI and an AUXILIARY Chapter are:

- Auxiliary members participate in educational classes at own facility, i.e. residential retirement communities senior community centers
- Schedule adapted to meet the needs of residents, participants
- Program content determined and facilitated by residents

### HOW:

#### I. Auxiliary members

- A. Pay a \$25 annual fee to OLLI at DU for which they receive:
  1. Opportunity to participate in on-site classes with teaching materials provided from the OLLI Central library (note – individual texts are the responsibility of auxiliary member)
  2. Invitation to attend OLLIs “Hot Topic” luncheons and “Summer Seminars at member price
  3. Receive OLLI newsletters
  4. Receive an invitation to any major event
- B. Through an in-house committee members determine areas of interest and select an organizing person for each activity.

#### II. Host Facility

- A. Activity Director works with Auxiliary by providing
  1. Support staff
  2. Classroom and meeting space
  3. AV equipment
  4. Transportation, if applicable
  5. Copying support
- B. Publicizes program through established in-house communication vehicle
- C. Responsible for obtaining and returning OLLI Library materials

#### III. OLLI

- A. OLLI at DU will work with Auxiliary by providing
  1. Teaching materials from OLLI Library
  2. Consulting services
  3. Assistance in obtaining special request materials

- B. Will incorporate Auxiliary information in the university's public relations PR Plan

## **ADVANTAGES**

This collaborative effort is a win-win project for all involved because entities receive these benefits

- I. For members
  - A. Provides on-going intellectually stimulating program
  - B. Located within residential or nearby community
  - C. Opportunity to develop classes of personal interest
  - D. Opportunity for peer discussion groups
- II. Host Organization
  - A. Complements and expands facility offerings, thus attracting people with desire for mentally stimulating opportunities
  - B. Less management
  - C. Expands awareness and marketing opportunities by partnering with a prestigious university
  - D. Provides opportunity for in-house presentations by DU professors (extended family members welcome)
- III. OLLI at DU
  - A. Achieves OLLI expansion goal by offering educational opportunities to a greater number of retirees
  - B. Helps achieve community-outreach goal

## **AGREEMENT BETWEEN**

### **OLLI at DU and Wind Crest Retirement Community**

**PURPOSE:** To provide the residents of Wind Crest Retirement Community the opportunity of participating in the Lifelong Learning Institute at the University of Denver (OLLI at DU) as auxiliary members.

#### **HOW:**

- Residents of Wind Crest Retirement Community, interested in participating, will pay a \$25 annual membership fee to OLLI entitling them to participate in OLLI Auxiliary programs throughout the year. Membership will run from July 1 to July 1, and will be paid before participation.
- The member-run auxiliary will determine curriculum and schedule with each class being facilitated by a member.
- Classes will be held at Wind Crest Retirement Community

#### **OLLI at DU WILL:**

1. Make available all teaching materials in the OLLI Library at no cost. Materials (based on availability) may be checked out for a reasonable amount of time.
2. Provide Facilitator Handbooks to each class leader and provide facilitator coaching two times per year.
3. Extend invitation to auxiliary members for "Hot Topic" luncheons, held three times per year.
4. Extend "members price" to auxiliary members for The Summer Seminars of OLLI.
5. Extend invitation to any major event sponsored by OLLI at DU.

#### **Wind Crest Retirement Community WILL:**

1. Publicize program to residents
2. Provide meeting rooms and AV equipment when requested
3. Provide copying support for facilitators (within limits)
4. Be responsible for picking up and returning library materials, and accepting the responsibility of replacement of damaged or lost tapes.
5. Provide transportation to functions, if needed

**This agreement will be reviewed annually. Throughout the year each will come to the other to discuss any concerns or desired changes. Action will be determined upon agreement of both parties.**