

**LAC Faculty Meeting Minutes**  
**April 23, 2008**

**Faculty Present:** Roxie Black, Lisa Clark, Tara Coste, David Harris, Jan Hitchcock, Ike Levine, Leigh Mundhenk, Carol Nemeroff, Larry Nowinski, Betty Robinson, Barry Rodrigue, Mark Silber, Dan Stasko, Michelle Vazquez-Jacobus, Blake Whitaker, Bumper White, Kris Winston

Guests: Interim Dean Marv Druker, Jan Phillips

**1:00 p.m.**

Minutes of 4/9/08 **approved** – **motion by Levine; 2<sup>nd</sup> by Stasko**

**A. Notices:**

- 1) Mary Sylvain-Leonas needs volunteers for the **New Student Orientation**
  - need someone to help register and meet new students
  - at least one person from each program
  - send the volunteer sign up sheet to Mary
- 2) Assessment of the core curriculum
  - April 30, 11:45 – 1:45 (lunch provided)
- 3) **Dean Druker**
  - a). Keith Witherell passed away last night. He was described as a “very fine person.” who would have celebrated his 50<sup>th</sup> birthday this coming Friday. Therefore, there will be **no IT services this week**. Students will be available in the lab.
  - b). Student recognition night is Friday, May 2<sup>nd</sup>. There is a little different set-up this week so we need to get tickets from Pauline.
  - c). Classes
    - summer – still examining the numbers
    - fall – 60% of LAC students are Non- matrics! So we have been given a special dispensation to register them in June.
  - d). The printout of LAC enrollments were available last Monday. However, we can't compare with previous years because the data were collected differently.
    - credit hours for matriculated students look good
    - credit hours for non-matrics are higher than last year.
  - e). Suggestions for retention of students”
    - **Post office hours and leave them on your voice mail** – and then **be there!** Students have been expressing frustration over not being able to find their advisors.
    - **Please return student calls** (Many students have reported that calls are not returned.)
    - **Offer Friday courses all day long.** ( Dan P. has collected information about student responses as to when they want classes.)

- f). Building committee – the building plan goes to the BOT meeting.
  - Finish south entrance
  - Complete the parking lot
  - Finish 2<sup>nd</sup> floor in new building
  - Repair the roof
  - Finish the Information Commons
  - Other assorted renovations
- g). “**Smartstop**” Student services and student billing will be combined in one area
- h). Dean Schaeffer from the school of business will be here once a week starting today to help evaluate the budget/numbers, etc.
- i). Faculty and staff receiving grants
  - Dan Stasko – tech grant
  - Faculty Senate research grants – Blake Whitaker and David Harris
  - Robyn Holman - \$5,000. grant for the 20<sup>th</sup> Anniversary Celebration.
- j). **Awards & Appointments**
  - Full Professor – Black, Harris, and Raimon
  - Carol Nemerof’s appointment to SBS is official
  - Bernice Conklin – appointed to SBS ¾ time for 1 year
- k). Joe Wood will not be continuing as provost when President Botman arrives
- l). LAC is planning an introduction of President Botman to the L-A area, emphasizing our significance in it. We want to be proactive in this process. The Community Advisory Board is very interested in hosting an event and we want her to meet our legislative delegates as soon as possible
- m). **Budget**
  - Dean Druker has submitted yet another proposal to the USM Administration and is awaiting feedback. We still need to cut \$350,000, but there is no clear indication of the time frame.

B. Stasko Reappointment

The letter was read for “no action” and **unanimously approved**.

**Early Adjournment**

Sincerely,

Lisa Clark (mostly)  
Roxie Black