

**CPS Meeting Minutes**  
**March 4, 2008**  
**3:00-4:00 PM**

**Attendance**

Dan Philbrick (Chairperson), Jennie Beal (Secretary), Jim Bradley, Paula Caggiula, Sandi Croft, Jennifer Dealaman, Marv Druker, Suzanne Frigon, Cathy Harman, Robyn Holman, Kim-Marie Jenkins, Paul Manoff, Elaine Ogrodnik, Margaret Park, Terri Pelletier, Pauline Pierre, Lynn Poor, Dana Rickman, Pamela Roy, Suzanne Roy, Danielle Sirois, Luisa Scott, Mary Sylvain-Leonas, Nancy Whitehouse

**Guest**

Jan Phillips

(Margaret Cleveland was scheduled to make a report, but is sick)

**Safety and Security Committee update—Sandi**

- Dale has resigned as chair, so Sandi will take over as the Safety and Security Comm. chair until June
- the committee is still working on getting a policeman on the Lewiston campus
- emergency response drills are going to be held
- the committee hopes to have a cooperative effort with the Lewiston PD to provide training for staff and faculty
- last Friday, Feb. 29<sup>th</sup>, CMCC had a bomb scare and had to evacuate
- when there is an alarm people need to get out as soon as possible, not go back to get anything, and not touch anything

**Coffee Update—Lynn**

- the café is offering a punch card for frequent coffee buyers and there is a discount for bringing your own coffee cup
- the coffee service we have now will be ending on July 1<sup>st</sup>
- a separate group can get together if they want to set up something else

**Updates from Jan Phillips**

- there is a federal earmark of \$278,000 for Learning Works, the written grant portion of this is due in mid-April, the budget for this money has not been decided yet
- the full proposal for a \$330,000 grant over three years is almost done and there will be a site visit on March 31<sup>st</sup>
- in mid-April there will be a workshop for Human Resources and people who work with employees to see that people coming back to finish or to start a degree program will get as much credit as possible for previous experience
- on April 3<sup>rd</sup> there will be a Chamber of Commerce Job Fair, employers who offer tuition reimbursement will have stickers, more employers have tuition reimbursement than most realize but don't advertise it much

**Updates from Marv Druker**

- the position for a full-time Occupational Therapy faculty member has been approved and will go to search soon
- David Harris, Eve Raimon, and Roxie Black have all been promoted to full professors
- Jan Phillip's received an international award for an article she wrote
- the building expansion committee continues to meet: work will be starting on the parking lot soon, towards the end of the semester work will begin on the 2<sup>nd</sup> floor of Learning Works, the roof leaks will be fixed, and the Student Services and south lobby area will be fixed up
- the original plan was for USM to cut \$2 million over the next three years, but the university has been asked to accelerate the cuts over the next two years
- LAC's quota to cut is approx. \$300,000
- because of increased energy costs, the cost of snow plowing, and lower enrollment the budget has been depleted
- the new President of USM will be named soon and will be starting on July 1<sup>st</sup>
- Nancy Whitehouse, Bob Schaible, and Bumper White are all going into phased retirement, which has helped out the budget
- preliminary plans for limiting activities and reorganization will be made within the next few weeks
- it is better to make decisions quickly to relieve anxiety
- Natural and Applied Sciences, Arts and Humanities, and the CLASS Program are on a watch list not a cut list—proposals are being worked on to respond to issues