

CPS Meeting Minutes
February 5, 2008
3:00-4:15 PM

Attendance

Dan Philbrick (Chairperson), Jennie Beal (Secretary), Jim Bradley, Sandi Croft, Jennifer Dealaman, Marv Druker, Suzanne Frigon, Cathy Harman, Kim-Marie Jenkins, Paul Manoff, Margaret Park, Terri Pelletier, Lyn Philbrick, Pauline Pierre, Dana Rickman, Pamela Roy, Suzanne Roy, Danielle Sirois, Luisa Scott, Mary Sylvain-Leonas, Nancy Whitehouse

Guests

Margaret Cleveland

Coffee Service Update—Pauline

- Lynn, Pauline, and Pam met with Canteen Services about getting a coin-operated coffee machine
- the plastic coffee dispensers are non-recyclable
- there is the potential for theft of coffee grounds
- maintenance—the machine will need to be cleaned and the money will need to be taken out—who will take care of this?
- coffee is bought by the case—24 cups/box, 4 boxes/case—cases cost \$41
- the rental fee will be waived for one year
- for an 8 oz. cup the price will be \$0.75
- the machine can make coffee, tea, or hot chocolate, but will have to be cleaned in-between each switch
- can employees get a deal on coffee from Aramark?
- More information is necessary and we hope to finalize at our next meeting

Update—Margaret Cleveland

- Margaret's official title is: Interim Special Assistant to the Interim Dean at Lewiston-Auburn College
- Margaret has been meeting with the staff to assist with the transition
- Margaret is here as an advocate and to support employees
- the USM Budget has a \$2,900,000 deficit due to declining enrollment and fuel cost increases
- everyone has a role in recruiting and retention