

**CPS Meeting Minutes
December 21, 2007
9-10:15 AM**

Attendance

Dan Philbrick (Chairperson), Jennie Beal (Secretary), Sandi Croft, Marv Druker, Suzanne Frigon, Elaine Ogrodnik, Margaret Park, Terri Pelletier, Maureen Perry, Lyn Philbrick, Luisa Scott, Mary Sylvain-Leonas, Jan Phillips.

Guest

Blake Whitaker (LAC Faculty Chair)

- Margaret asked Blake to thank the Faculty for respecting the staff
- there is a perception that some members of the Faculty are elitist (referring to individual Faculty members, not overall)—Blake will address this at an upcoming Faculty meeting
- Blake was asked to explain Tenure
 - when a Faculty member is hired they begin as an Associate **or Assistant** Professor on the “Tenure Track” and are granted Tenure the end of their 6th year beginning with a recommendation by their peers
 - a letter is written to the Dean by the Tenure candidate’s peers, the Dean looks over their record and makes a recommendation to the Provost, the Provost then goes to the President who goes to the Board of Trustees
 - granted based on teaching, scholarship, publications, participation, and service
 - a way to protect professors and ensure academic freedom
 - a professor with Tenure can still be fired (for just cause) or their position can be eliminated
 - reviewed every 4 years
- discussion of class/instructor evaluation process
- Is there a way to prevent Faculty from wasting paper?
 - encouraging more E-Reserves and the use of Blackboard, more duplex printers, limiting the amount of photocopies a person can make each semester
- Faculty meetings are open to everyone, except when personnel-related matters are discussed
- Building Committee Updates
 - the upper parking lot should be done by the end of summer
 - The building committee is looking into having the main roof repaired, restructuring of computer classrooms, South Lobby build-out and re-do, second floor of the new building, build out for space for student groups
 - Construction of the Info. Commons will begin over Winter Break—the wall between the Computer Lab and Library will be taken down