

**CPS Meeting Minutes
November 6, 2007
3-4 PM**

Attendance

Dan Philbrick (Chairperson), Jennie Beal (Secretary), Sandi Croft, Jennifer Dealaman, Marv Druker, Randy Estes, Suzanne Frigon, Cathy Harman, Paul Manoff, Terri Pelletier, Maureen Perry, Lyn Philbrick, Pauline Pierre, Lynn Poor, Dana Rickman, Suzanne Roy, Luisa Scott, Danielle Sirois, Mary Sylvain-Leonas, Nancy Whitehouse

Guests

Betty Robinson

- minutes from the last meeting (10/26/07) were approved
- a vote took place on whether or not to make the Dean an Ex-Officio Member of CPS, members in attendance voted “yes” unanimously

USM Capital Campaign—Betty Robinson

- substantial pledges have already been made: \$100,000 from Lewiston Development Corp., \$50,000 from the JCG Foundation, and \$50,000 from the LNA Foundation
- pledges can be paid over a five year period and can be payroll deducted
- Nancy Whitehouse said almost \$350,000 has been raised so far
- pledges can be directed toward anything you want—for example: scholarships, certain programs, the 20th Anniversary

Maintenance Update—Randy Estes

- equipment has been purchased for the new building, including shrubs
- a new snow plow has been purchased
- upgrades are being made to the heating management system
- surveillance cameras have been installed outside: two in the back parking lot and one in the front
- the parking area where the green pipe sticks out will be fixed shortly as well as the holes in the upper parking lot
- the generator in the Fish Lab is going to be replaced (UNET is paying for it)
- parking lot lights will be replaced when the cost of renting a truck can be split between more than one company or if more blow out
- the new upper parking lot will have emergency boxes when constructed.
- a member of Maintenance can escort someone out if they would like
- the wall between the Library and Computer Lab will be opened in order to create an “Information Commons” (being paid for by both the Library and IT)
- end of the building is going to be resided eventually.
- the older carpet in the building is being looked at for replacement, tile where can.
- some roof repairs are going to be made eventually.