

CPS Meeting Minutes
February 27, 2007
9:00-9:30am Room 170

Attendance

Dan Philbrick (Chair), Suzanne Frigon, Pauline Pierre, Lyn Philbrick, Mary Sylvain-Leonas, Claudia Bailey, Nancy Whitehouse, Paula Caggiula, Larry Shewell-Woodbury, Luisa Scott, Jim Bradley, Iris Guillemette, Dana Rickman, Danielle

- I. Discussed briefly and approved the minutes of the last meeting (Feb. 1)
- II. Determined that the Governance Document vote will have to be electronically administered
 - a. Will need to have 19 members vote in order to have a quorum
 - b. The chair will send out a call for votes within a couple of days
 - c. Discussed the absence of the Nursing department in the document
- III. Chair submitted the Leadership Team (LT) Report
 - a. Discussed the proposal of the 2 new Asst. Dean positions
 - b. Submitted Flex Time proposal last LT meeting
 - i. LT will discuss proposal next meeting (Feb. 28)
 - ii. Pauline and Jim plan on attending LT meeting in order to answer questions
- IV. Re-org plan has been in limbo due to the vacancy of the Asst. Dean
 - a. LT will discuss plan and how to go forward
 - b. Dana mentioned that Grace Noonan-Kay may be invited back to give advise to LT concerning the plan
- V. New Business
 - a. Chair will invite Dean VanZandt to the next meeting to give the CPS an update on happenings.
 - b. Nancy reported the theft of copper piping over the weekend resulting in a possible delay of the building's completion date
 - c. Nancy reported that the Capital Campaign was off to a great start
 - d. Larry reported that the drive changes he emailed everyone about were completed
 - e. Chair communicated several upcoming events
- VI. Adjourned 9:30am