

CPS Meeting Minutes
February 1, 2007
10:00-11:30 AM

Attendance

Dan Philbrick (Chairperson), Jennie Beal (Secretary), Claudia Bailey, Jim Bradley, Suzanne Frigon, Mary Larlee, Margaret Park, Lyn Philbrick, Pauline Pierre, Dana Rickman, Luisa Scott, Mary Sylvain-Leonas, Nancy Whitehouse

I. last meeting Minutes (both December 21 and January 10) were briefly reviewed and approved

II. governance document revisions and comments were reviewed with Dana Rickman

- there will be a vote on whether to approve the document at the next meeting
- if someone is unable to attend the meeting they can vote by giving their ballot (sent out by Dan via email) to a proxy
- at least 26 staff members will have to vote in order to have a quorum, which was stated in the governance document

III. Dan will send out the Leadership Team report via email

IV. Pauline's Flex Time Proposal was briefly reviewed and there were no comments/suggestions

- there will be an electronic vote (sent out by Dan via email) on whether to approve the proposal—the ballots will need to be returned by February 9th