

CPS Meeting Minutes
December 21, 2006
9:00-10:00 AM

Attendance

Dan Philbrick (Chairperson), Jennie Beal (Secretary), Paula Caggiula, Margaret Park, Lyn Philbrick, Pauline Pierre, Luisa Scott, Larry Shewell-Woodbury

Announcements

- Jennie Beal is the new CPS Secretary. An official vote will take place at a future meeting with higher attendance.
- Pam Roy is looking for a Classified Staff member to join an ad-hoc committee that will be examining the current and future budget needs of the USM Lewiston-Auburn operation in preparation of an upcoming meeting with the CFO.

Topic: Revision Suggestions for the USM at LEWISTON-AUBURN
GOVERNANCE CONSTITUTION

- change the mission statement to make it consistent with the preamble
- needs an index/table of contents
- (Article I, Section 2) need clarification of the Part Time Faculty voting rights— which voting privileges do they have?
- (I, 2) clarify **all** voting privileges
- (II, 1) more information about the Curriculum and Common Core Committees— who is on them? do they have meetings?
- (II,1) admission procedures need clarification— which faculty and staff members decide? does LAC or USM make the admission decisions?
- (III,1) change the wording in the organization section? broaden the definition of an organization
- (III, 1) in the Classified Staff section maintenance/teamsters have been left out— should they be noted in here or in their own area?
- (III, 2) there should be an introductory statement or a definition of the Leadership Team before the section on their meetings
- numbering/labeling of the document needs to be improved—outline format
- group committee types together (all Faculty, CPS, academic specific, etc. information should each have their own section)
- Technology & Media Communications (formerly Education Technology Committee) needs to go over their section
- (III,3) under Scholarships and Awards committee, Financial Aid Associate should be changed to Assistant Director of Financial Aid
- Franco American Collection should be included
- is the governance document for the organization (USM) or for the campus (LAC)?