

CPS Meeting Minutes
October 6, 2006 10:00am

Attendance:

Present: Dan Philbrick, Chair, Carol Brewster, Secretary, Claudia Bailey, Jill Fournier, Maureen Perry, Mary Sylvain-Leonas, Joan Siemann, Jim Bradley, Luisa Scott, Pauline Pierre, Iris Guillemette, Lyn Philbrick, Dana Rickman, Terri Pelletier, Jennie Beal

- I. CPS Introduction by Dan Philbrick.
- II. CPS Membership vote - Jim Bradley raised questions regarding Leadership Team members voting at both Leadership and CPS meetings. Decision to Table until more information is available from Dan.
- III. Lyn Philbrick discussed alternating meeting times to encourage attendance from Maintenance Department. Dan offered to speak to Randy.
- IV. Luisa Scott made motion that USM employees who work at least 75% of the work week at USM/L-A be allowed the right to vote. Second – Pauline. Unanimous vote.
- V. Terri Pelletier discussed encouraging all department heads provide work study coverage so employees could/would attend meetings.
- VI. Dan Philbrick suggested that Dean be included in meetings when listed on the agenda or once a semester with no voting rights.
- VII. Group decided CPS Chair term to be 1 year (September – September), renewable and CPS secretary term no limit – motion Pauline – unanimous vote. Group unanimously voted for Dan Philbrick to serve as CPS Chair and Carol Brewster to serve as CPS Secretary.
- VIII. Dan Philbrick Leadership Team report – reorganization progress.
- IX. Dan Philbrick will talk to Blake Whitaker regarding faculty attendance.

Meeting adjourned at 11:25 am.

Next meeting scheduled for 11/03/06 at 10:00 am in room 170.