

University of Southern Maine

Office of International Programs

Bringing The World To Mind

As You Complete Your Study Away Application, Be Sure That You Have Submitted the Following Documents

STUDY AWAY APPLICATION FORM

TRANSCRIPT * (OFFICIAL Transcript obtained from the Registrar's Office)

**Minimum 2.5 Cumulative Grade Point Average Required*

ESSAY (A 1-2 page essay explaining why you want to study away at the institution you have chosen at this particular time in your academic career. Be sure to include how this exchange will benefit you **ACADEMICALLY**. You should also include details on any community service or previous foreign travel experience you have, as well as any work experience which may be relevant. You may also want to include how this period of study away will affect your personal growth and your future career or academic goals.)

LETTER OF RECOMMENDATION #1

Both letters should be from U.S.M. faculty members and one of the two letters must be from a faculty member in your **MAJOR** department.

Both letters of recommendation must be from USM faculty members who have taught you as a student in their class.
--

LETTER OF RECOMMENDATION #2

BUDGET

ITEMIZATION OF HOW YOU'LL PAY FOR STUDY AWAY

International Study Applicants NOT Participating in a Reciprocal Exchange: PROGRAM DESCRIPTION - INCLUDING PROGRAM COSTS & DATES OF STUDY.

FEES (*If applicable*) **All checks made payable to U.S.M.**

_____ **NSE (National Student Exchange) \$125.00 Fee**

96 Falmouth Street, PO Box 9300

Room 101 Payson Smith Hall

Portland, ME 04104-9300

207-780-4959 (Phone) 207-780-4933 (Fax)

E-Mail: Domenica – Domenica@usm.maine.edu or Kimberly – ksinc@usm.maine.edu