



UNIVERSITY OF  
SOUTHERN MAINE

## USM GRADUATE ASSISTANT HOLIDAY AND SCHOOL VACATION WORK POLICY 2009-2010

Customarily, graduate assistants are expected to work **during the weeks that USM is in session** throughout the academic year from September through May. Weekly work schedules are to be negotiated between the supervisor and the graduate assistant. Assistants are paid the same monthly salary, regardless of the number of USM scheduled holidays or other school breaks in a particular month. If a student is normally scheduled to work on a day when their employing USM facility is closed for a holiday but school is still in session, the student will not be required to work and will be paid for that day as usual. Graduate assistants do not routinely work during finals week.

Any alternative to the above work schedule needs be negotiated in writing by the supervisor and the graduate assistant. Such agreements must be on file with the Office of Graduate Studies.

For your convenience, the **USM 2009-2010 academic calendar** is listed below.

**For further clarification, please contact:**

Janet Casey

Coordinator of Graduate Student Support (Office of Graduate Studies)

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### USM STUDENT SESSION SCHEDULE 2009-2010 ACADEMIC YEAR

#### FALL SEMESTER 2009

Classes begin 8 a.m. Monday, August 31

Labor Day (no classes) Monday, September 7

October Vacation begins after all classes, Sunday, October 11

Classes resume 8 a.m. Wednesday, October 14

Veteran's Day (no classes) November 11

Thanksgiving Vacation begins after all classes, Tuesday, November 24

Classes resume 8 a.m. Monday, November 30

Last Day of Classes Friday, December 11

Final Exams Monday, December 14-Friday, December 18

#### SPRING SEMESTER 2010

Classes Begin 8 a.m. Tuesday, January 19

Winter Vacation Begins After all classes, Sunday, February 14

Classes Resume 8 a.m. Monday, February 22

Spring Vacation Begins After all classes, Sunday, March 21

Classes Resume 8 a.m. Monday, March 29

Last Day of Classes Friday, May 7

Final Exams Monday, May 10-Friday, May 14

Commencement Saturday, May 15