

# INVITATION to SUBSCRIBE to EngInfo LISTSERV!

The Department of English invites all USM English students to join our English Information listserv, **EngInfo**, to receive real time, helpful information from English staff and faculty.

## Subscribing via the Listserv® 14.5 Web Interface:

To subscribe use your internet browser to go to the following address:

<https://lists.usm.maine.edu/cgi-bin/wa.exe?SUBED1=ENGINFO&A=1>

You will be taken to a web page titled *Join or Leave the ENGINFO List*. This screen allows you to join or leave the ENGINFO list. To confirm your identity and prevent third parties from subscribing you to a list against your will, an e-mail message with a confirmation code will be sent to the address you specify in the form. Simply wait for this message to arrive, then follow the instructions to confirm the operation. Alternatively, you can login with your LISTSERV password\* and update your subscription interactively, without e-mail confirmation.

**Fill in your email address and your name, and click "Join ENGINFO".**

Further instructions will be sent to you by email. Follow all instructions carefully to be truly subscribed.

**\*To register for a LISTSERV password, and/or manage your settings, click here:**

<http://lists.usm.maine.edu>

Visit "Subscriber's Corner" to manage your settings.

## Subscribing via email:

**You can manage your subscriptions by sending an email to the following address:**

[listserv@lists.usm.maine.edu](mailto:listserv@lists.usm.maine.edu).

In the body of the e-mail message, type any of the following commands:

To subscribe to the list: **SUB ENGINFO Jane Doe**

(Substitute Jane Doe in the above command with your full name.)

To unsubscribe: **UNSUB ENGINFO**

To stop receiving mail for an indefinite period: **SET ENGINFO NOMAIL**

To begin receiving mail again: **SET ENGINFO MAIL**

To receive a digest rather than each posting individually: **SET ENGINFO DIGEST**

That's all there is to it! Remember, the sooner you subscribe, the sooner you'll receive English department news designed to help you as a USM English student! **Don't wait subscribe today!**

**If you need assistance contact:**

**Rosanna McCoy**

**Administrative Assistant II & Listserv Moderator**

**Department of English**

[rmccoy@usm.maine.edu](mailto:rmccoy@usm.maine.edu)

**780-4117**