TEAMS Program Appeals Application

If you want to 1) transfer course credit for a program requirement, 2) substitute a program course for another course, or 3) request exemption from a program course requirement you should complete this form and turn it into the TEAMS Administrative Assistant in 500 Bailey Hall. Prior to submitting your request, you should discuss all options with your TEAMS faculty advisor. **It is important that you complete any paperwork required by the university with the appropriate office. This appeals process is simply for TEAMS program appeals, not university appeals.** A TEAMS program Appeals Committee will review each request and notify you of their decision in writing.

Name: _____

Local address: _____

Phone: _____

TEAMS Faculty Advisor: _____

Request: In the space provided below, please describe your specific request.

_____

_____

_____

Reason for Request: Be as specific as possible.

_____

_____

_____

_____

Signed: _____ _____
Student signature Date

For Office Use Only

Committee Review Date: _____ Letter sent: _____

Decision: Grant Deny Conditions _____

Committee Members Present: _____