

Career Services &  
 Professional Life  
 Development



University of Southern Maine  
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 (207) 780-4220  
 TTY (207) 780-5646  
 www.start.at/usmcareers

TO: Career Services & Professional Life Development  
 FAX#: (207) 780-4534  
 FROM: \_\_\_\_\_  
 DATE: \_\_\_\_\_  
 #PAGES: \_\_\_\_\_  
 MESSAGE: We will post the job for 2 months unless otherwise requested

Co-op   
  Part-time   
  Full-time   
  Summer   
  Temporary

**Employer**

**Address**

**Address2**

**City**

**State**

**Zip**

**Contact Person**

**Title**

**Phone #**

**Fax #**

**Job Title**

**Salary**

**# of Openings**

**Hours**

**Start Date**

**End Date**

**Application Procedure**

**Website Address**

**Qualifications**

**Description of Duties**